

VILLAGE OF OTTAWA

UTILITIES DEPARTMENT

136 North Oak Street, Ottawa, Ohio 45875-1810

Authorization Agreement for Automatic Pay of Water & Sewer Bills

I (We) hereby authorize the Village of Ottawa Utilities Billing Office, hereinafter called the Office, to initiate debit entries to my (our) checking/savings/credit union account indicated below and the Depository named below, hereinafter call Depository, to debit the same to such account.

PLEASE PRINT:

Depositor/Bank Name _____

Savings _____ **Checking** _____

City _____ **State** _____ **Zip** _____

Transit/ABA No. _____ **Account No.** _____

This authority is to remain in full force and effect until the Office has received written notification from me (or either of us) of its termination insuch time and such manner as to afford the Office and Depository a reasonable opportunity to act on it. I (or either of us) have the right to stop payment of a debit entry by written notification to the Office at such time as to afford the Office a reasonable opportunity to act on it prior to charging the account, which is the "Due Date" on the bill.

PLEASE PRINT:

Customer Name _____

Customer Address _____

Water/Sewer Service Address _____

Phone Number (include area code) _____

Village of Ottawa Water/Sewer Account No. _____

Customer Signature _____

Authorization Date _____

Please attach a voided check or a deposit slip